

NOTICE INVITING BIDS

NOTICE is hereby given that the City of Glendale ("City") will receive sealed bids, until the bid deadline established below for the following work of improvement:

MAPLE PARK REVITALIZATION PROJECT SPECIFICATIONS NO. 3395

Bid Deadline: Submit before **2:00 p.m. on Wednesday, January 13, 2010**

Bids to be Submitted to:

Office of City Clerk
613 E. Broadway, Room 110
Glendale, CA 91206

Bids Opening: **2:00 p.m. on Wednesday, January 13, 2010**
at the City Council Chambers, 613 E. Broadway, Glendale, CA 91206

NO LATE BIDS WILL BE ACCEPTED.

Bidding Documents Available: (specifications and drawings) **Monday, November 30, 2009 at 10:00AM**, at the Office of Parks, Recreation & Community Services, 613 E. Broadway, Room 120, City of Glendale, CA 91206

Mandatory Pre-Bid Conference:

Date/Time: **Wednesday, December 16, 2009 at 10:00 AM**
Location: Maple Park Community Building
820 E. Maple
Glendale, CA 91205

City of Glendale Contact Person: Adrine Golnazarian
(818) 254-5522 mobile
(818) 548-3789 fax
agolnazarian@ci.glendale.ca.us

Mandatory Qualifications:

Bidder must have successfully completed at least three (3) similar projects involving similar work within the last five (5) years with a cost equal to or in excess of the Bidder's Bid; AND have successfully completed at least three (3) public works projects involving similar work with a cost equal to or in excess of the Bidder's Bid since your firm or business has been in existence.

General Scope of work:

Remodeling of and an addition to the existing Maple Park Community Building, and minor site improvements. The remodeling work includes roofing and plumbing system replacements, Installation of new solar electric roofing shingles, upgraded electrical service, addition of new HVAC, full modernization of the existing second floor gymnasium, reorganization of the existing first floor by construction of a new central hallway, and other general renovation on the first floor. The existing gymnasium on the second floor will be fully modernized with new basketball back stops, new bleachers, new flooring, and other amenities. The new two story, 5,400 s.f. addition will include the main entrance to the entire building, new ADA complaint restrooms on the first and second floors, staff offices and reception area, new ADA compliant elevator and stairway, and a new second floor outdoor terrace. Minor site work includes construction of two (2) new picnic areas with eight (8) new picnic tables, and related site work.

1. Bidding Documents: Bids must be made on the Proposal Form contained herein. Bidding Documents may be obtained in the Offices of the Parks, Recreation & Community Services, 613 E. Broadway, Room 120, Glendale, CA 91206 where they may be examined and copies obtained. The initial set of specifications and drawings shall be at a cost **\$50.00** per set, including tax. The cost of said specifications and drawings is non-refundable and purchased specifications and drawings need not be returned. Drawings and specifications may be mailed for an additional charge of **\$20.00**.

2. Acceptance or Rejection of Bids. The City reserves the right to reject any and all bids, to award all or any individual part/item of the bid, and to waive any informalities, irregularities or technical defects in such bids and determine the lowest responsible bidder, whichever may be in the best interests of the City. No late bids will be accepted, nor will any oral, facsimile or electronic bids be accepted by the City.

3. Mandatory Pre-Bid Conference and/or Job Walk. A pre-bid job walk will be held at the project site at **10:00 AM on Wednesday, December 16, 2009** at Maple Park Community Building, located at 820 E. Maple Street, Glendale CA 91205.

4. Contractor's License. At all times— from the day on which the Contractor submits its Bid to the City, to the last day on which the Contractor fully completes all corrective work during the Correction Period— the Contractor must possess a California Contractor's license or licenses, current and active, of the classification required for the Work, in accordance with the provisions of Chapter 9, Division 3, Sections 7000 et seq. of the Business and Professions Code. In compliance with Public Contract Code Section 3300, the City has determined that the Contractor must possess the following **license(s): "B."** The successful Bidder will not receive a Contract award if the successful Bidder is unlicensed, does not have all of the required licenses, or one or more of the licenses are not current and active. If the City discovers after the Contract's award that the Contractor is unlicensed, does not have all of the required licenses, or one or more of the licenses are not current and active, the City may cancel the award, reject the Bid, declare the Bid Bond as forfeited, keep the Bid Bond's proceeds, and exercise any one or more of the remedies in the Contract Documents.

5. Subcontractors' Licenses and Listing. At all times— from the day on which the Contractor submits its Bid to the City [the City awards the contract], to the last day on which a Subcontractor completes its performance of the Work— a Subcontractor must possess not only a current and active California Contractor's license appropriate for the portion of the Work that the Subcontractor performs, but also all specialty certifications required for the Subcontractor's portion of the Work. When the Bidder submits its Bid to the City, the Bidder must list— on the *DESIGNATION of SUBCONTRACTORS* form — each Subcontractor whom the Bidder must disclose under Public Contract Code Section 4104 (Subcontractor Listing Law), and the Bidder must provide all of the Subcontractor information that Section requires. *In addition, the City requires that the Bidder list on the form each Subcontractor's license number and the dollar value of each Subcontractor's labor or services.* **The City's disqualification of a Subcontractor does not disqualify a Bidder. However, prior to and as a condition to award of the Contract, the successful Bidder shall substitute a properly licensed and qualified Subcontractor— without an adjustment of the Bid Price.**

6. **Special Requirements:** The solar shingle component of the Project must conform to the requirements set forth in the Bid Documents. The Manufacturer of the solar shingles shall approve the qualifications of the Bidders' solar-electrical and roofing sub contractors/installers. Related work must be installed per the requirements of the manufacturer and as set forth in the Bid Documents. Bidders shall complete *TRADES EXPERIENCE FORM FOR CONTRACTOR/SUBCONTRACTOR in the BIDDER'S STATEMENT OF QUALIFICATIONS.*

7. Permits, Inspections, Plan Checks, Governmental Approvals, Utility Fees and Similar Authorizations: The City has obtained and paid for the following Governmental Approvals and Utility Fees:

Building Permit

Trash/Electrical Transformer Enclosure Permit

Mechanical Permit

Electrical Permit

Plumbing Permit

All other Governmental Approvals and Utility Fees shall be obtained and paid for by Contractor and will be reimbursed based on actual direct cost. Permit Fees shall be excluded from the Base Bid Sum and Contract Sum. See Instructions to Bidders Paragraph 14 and General Conditions Paragraphs 1.01 for definitions and 1.03 for Contractor responsibilities.

8. Bid Forms and Security: Each bid must be made on the proposal form obtainable at the Offices of the Parks, Recreation & Community Services. Each bid shall be accompanied by a cashier's check or certified check drawn on a solvent bank, payable to "City of Glendale", for an amount equal to ten percent (10%) of the total maximum amount of the bid. Alternatively, a satisfactory corporate surety bid bond for an amount equal to ten percent (10%) of the total maximum amount of the bid may accompany the bid. Said security shall serve as a guarantee that the successful bidder will, within fourteen (14) calendar days from the date of the award of the contract, enter into a valid contract with the City for said Work in accordance with the Contract Documents.

9. Bid Irrevocability. Bids shall remain open and valid for sixty (60) calendar days after the Bid Deadline.

10. Prevailing Wage Resolution. Bidders are hereby notified that in accordance with the provisions of the Labor Code of the State of California, the City Council of the City has ascertained and determined by Resolution No. 18,626 (as amended), the general prevailing rate of per diem wages of a similar character in the locality in which the Work is performed and the general prevailing rate for legal holiday and overtime Work for each craft or type of worker needed in the execution of agreements with the City. A Contractor who is awarded this contract and all subcontractors of any tier shall not pay less than the minimum prevailing rate of per diem wages for each craft, classification, or type of worker needed to execute the contract. The Director of the Department of Industrial Relations of the State of California (pursuant to California Labor Code) and the United States Secretary of Labor (pursuant to the Davis-Bacon Act) have determined the general prevailing rates of wages in the locality in which the Work is to be performed. The rates are available online at www.dir.ca.gov/DLSR/PWD/ and www.access.gpo.gov/davisbacon/. To the extent that there are any differences in the federal and state prevailing wage rates for similar classifications of labor, the Contractor and its subcontractors shall pay the highest wage rate.

11. Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of securities for withheld funds is permitted in accordance therewith.

Dated this 30th day of November, 2009, City of Glendale, California.

City of Glendale, California.

Ardashes Kassakhian, City Clerk of the City of Glendale.